		Name: Ruth Paisley																
		District/Level - St. Paul Special Education																
Date	Hours	Task/Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
		Saint Paul Public Schools PBiS Leadership Team Meeting-Birth -			Δ			Δ	Δ	Δ		Δ		Δ	Ь	Δ		
		12: discussion of cohort and coaches work, next steps. 1a,b,f																
04/12/10	1.0	3a,b,c, 8a,b,c	1		1					1								
		Minnesota Department of Education: Technical Assistance																
		Center for Social Emotional Intervention State Leadership Team																
		(TACSEI) meeting- Minnesota Division of Early Childhood																
		representative: discussion of training models, demonstration																
. /		learning sites launching 7a,d,e 9b,e,f							_									
4/12 10	3.0	16 a,b							1		1							1
04/12/10	1.0	Meeting with an elementary principal regarding a staff concern		1								1	1					
04/12/10	1.0	2b,d 10c,e,f 11b,c,e Saint Paul Early Childhood Programs PBiS Leadership Team		1								1	1					
		Meeting: Collaborative meeting to plan social-emotional -																
		behavioral supports in early childhood programs across SPPS																
04/13/10	1.0	programs 1d,e,g 3b,c,e 12a,c,e	1		1									1				
3 1, 13, 10	1.0	Special Education leadership meeting - mental health program	+		-													\vdash
04/13/10	2.0	planning 12b,e,g 14a,b, 15a,b,c												1		1	1	
, -,		Observations of two non-tenured teachers in inclusive																
		preschool settings, post-observation conversations / coaching																
04/14/10	3.0	3c,d,e 10a,d,g 12a,b,c			1							1		1				

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		Planning based on budget and available staff resources for		۵											Ь			
		summer work and birth to three stretch calendar, lists to																
		administration and accounting																
04/15/10	3.0	2c,e,g 10d,e,g 15a,b,c		1								1					1	
04/20/10	2.0	Continuous Improvement & Monitoring of Progress (CIMP) subcommittee meeting and follow-up data collection regarding the State Performance Plan Part C and Part B Early Childhood Indicators 1f,i,j 7a,h,I 12a,d,f	1						1					1				
04/20/10	2.0	Special Education & Transportation Department meeting -	1															
		updates, topics related to safe, efficient, program necessary																
04/20/10	1.5	transportation 1d,g,i 2d,f 13b,c,d	1	1											1			
04/20/10	1.0	District-wide program moves meeting: District wide updates from facilities, transportation, upper administration, curriculum, communications, each program regarding moves and next steps 2b,d,f 7a,f,l 12b,e,g		1					1					1				
		Meeting with Lead Social Worker and Early Childhood Special																
04/04/40		Education Social Worker re: change in FTE and job sharing next																
04/21/10	1.0	school year 2a,b,d 10a,e,g 16a,b		1								1						1

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04/21/10		Continuous Improvement & Monitoring of Progress (CIMP) subcommittee meeting preparing data analysis and report regarding the State Performance Plan Part C and Part B Early Childhood Indicators 12 b,c,f 14a,b 15a,b,c												1		1	1	
04/21/10	2.0	Special Education Department Leadership Team Meeting: Due Process Compliance needs, Staffing Status - Human Resources representative attended. 10a,d,g 14a,b 16a,b										1				1		1
04/22/10	3.0	Minnesota Association of Family and Early Educators planning meeting: Pike Lake Elementary-Shoreview. Planning for series of trainings across State re: Tiered system of supporting social-emotional- behavioral learning 7b,d,e 10 b 9a,b,e							1		1	1						
04/22/10	1.5	Meeting with Help Me Grow - Ramsey County team leader to gather information / documents for Saint Paul Special Education Total Special Education System (TSES) 4a,b,c 14a,b 15a,b,c	1			1										1	1	

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Date	Hours	Task/Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
		, , , ,							-				_		_			
		Continuous Improvement & Monitoring of Progress (CIMP)																
		subcommittee meeting preparing data analysis and report																
		regarding the State Performance Plan Part C and Part B Early																
04/22/10	2.0	Childhood Indicators 1a,b,j 6a,c,f 8a,b,e	1					1		1								
		Special Education Extended School Year planning meeting:																
		discussion of locations, application, IEP process, transportation,																
04/22/10	1.0	schedules 2c,d,g 4a,c 14a,b		1		1										1		
		Early Childhood Special Education Resource Coordinators																
04/22/40	2.2	planning meeting for April 28th Celebration and other topics																
04/23/10	3.0	1a,c,l 6b,d,g 9a,c,f	1					1			1							
04/26/10	4 F	Birth to 3 program model development - School Social Worker /											1					
04/26/10	1.5	Mental Health services 1c,g,j 9a,c,e 11a,c,d Meeting with elementary principal re: concerns about program	1								1		1					
04/26/10	1 0	for four year old children 6c,e,g 12a,b,e 16a,b						1						1				1
0-7/20/10	1.0	Observation of non-tenured teacher and post observation												т				1
04/27/10	2.0	conference 8c,d,f 9a,b,e 10c,f,g								1	1	1						
3 1, 27, 10	2.0	Early Childhood Special Education Program Celebration at								_		_						
04/28/10	3.0	Neighborhood House 1a,h,I 6c,d,I 8b,e,f	1					1		1								

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	<u>+</u> _	Meeting at Early Childhood Special Education site re: staff													_			
		concerns with site closure and staff moves / future positions																
04/28/10	1.0	11b,c,d 12 b,e,g 16a,b											1	1				1
		Ramsey County Foundations for Success - Early Childhood																
		Mental Health service delivery system meeting.																
04/28/10	1.0	5a,c,d 7a,e,l 9a,b,e					1		1		1							
		Early Childhood Special Education site facilities/safety																
		committee meeting to discuss emergency exit, key card access																
		installment, and capital bonding ranking single proposal. 2b,d,f																
04/29/10	1.0	6a,d,g 13a,b,d		1				1							1			<u></u>
04/29/10	2.0	Meeting with Speech - Language Services Lead and Elementary Special Education Supervisor re: speech-language services for early childhood students. 8a,b,c 9a,b,e 16a,b								1	1							1
		Collaboration and Differentiated Instruction Conference																
		planning meeting: Special Education and English Language																
04/29/10	2.0	Learner Departments 3a,d,e 8b,e,g 9b,e,f			1					1	1							<u></u>

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Date	Hours	Took / Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
۵	Ĭ	Task/Activity Early Childhood Special Education Behavior Technical Assistance	_	Ď		Δ	۵	۵	D	ă	۵	Ω	Ď	D	P.	Ď	۵	
04/20/10	1.0	Team meeting re: early childhood students with intensive intervention plans for behavior needs. 4a,c 9b,c,d				1					1		1					
04/30/10	1.0	11a,c,d,				1					1		1					\vdash
		Early Childhood Special Education (ECSE) Resource Coordinator meeting: University of Minnesota ECSE teacher training program chair invited to talk about licensure and program changes and needs for student teacher placment. Compliance supervisor attended to talk about EC due process compliance																
04/30/10	3.0	supports. 4a,b,c 5a,b,d 14a,b New Staff Training: Q and A session re: due process, ECSE				1	1									1		\square
05/04/10	3.0	program, feedback on New Staff training over the school year 1a,I,j 10b,e, 12c,e,g	1									1		1				
05/04/10	2.0	Work on budget allocations re: the various Early Childhood Special Education budgets in the new State financial program - SERVs 2b,e,g 12a,d,f 15a,b,c		1										1			1	
05/05/10		Meeting with elementary principal and transportation re: re- instating Early Childhood Special Education classrooms in the elementary school 2b,d,f 4a,b,d 16a,b		1			1											1

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Date	Hours	Task/Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
		Metro Early Childhood Mental Health Summit at Shriner's:													-			
		presentations and interagency discussion about mental health																
		supports for young children and families 1d,f,h																
05/05/10	4.0	5b,c,d 16a,b	1				1											1
		Meeting with YMCA Preschool Staff and Early Childhood Special																
		Education site for collaborative program planning 2b,c,f																
05/06/10	1.5	7b,d,g 13a,b,d		1					1						1			
		Early Childhood Special Education (ECSE) Leadership Meeting:																
		Staffing updates for 10-11, Extended School Year details,																
		Kindergarten transition, etc. messages to be cascaded to staff																
05/07/10	1.5	1f,g,I 6b,c,f 15a,b,c	1					1									1	
		Interagency meeting with Interagency Early Intervention																
		Committee (IEIC) executive board to develop plan for 2010-11																
05/05/15		school year. New system - entry on SERVS. 5a,c,d																
05/07/10	2.0	7a,b,l 11a,b,c					1		1				1					
		Special Education Department and Transportation Department																
		Meeting: discussion on next year program changes, safety and																
OE /10 /10	1 -	program support needs, extended school year schedules				4		,							,			
05/10/10	1.5	4a,b,c 6c,e,f 13a,c,d				1		1							1			

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Date	Hours	Task/Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
	エ	Saint Paul Early Childhood Programs PBiS Leadership Team	Δ	۵	۵	Ď	۵	٥	۵	۵	۵	О	Ω	Ω	Ь	D	Δ	Δ
		Meeting: Collaborative meeting to plan social-emotional -																
		behavioral supports in early childhood programs across EC																
05/11/10	2.0	programs 3b,c,e 9b,c,d 13a,d,e			1						1				1			
OE /12 /10		Meeting with parents re: concern with an Early Childhood teacher and their child 6b,c,h 11b,c,e 12a,d,e						1					1	1				
05/12/10	1.0	teacher and their child 6b,c,h 11b,c,e 12a,d,e Early Childhood Special Education Site visit with facilities						1					1	1				
		department representative to discuss capital bonding ranking																
05/12/10		single proposal. 2b,d,f 6f,g,h 13b,c,d		1				1							1			
		Meeting with Head Start Special Services to discuss and plan for																
		provision of Speech-Language services to children attending																
		Head Start preschool programs. 5b,c,d																
05/13/10	1.0	7c,g,l 16a,b					1		1									1
		Evaluation Report meeting with parent of child with concerns																
05/13/10	2 0	about previous Evaluation Report and specific program questions. 1d,f,I 6b,c,d 9c,d,f	1					1			1							
03/13/10	2.0	questions. 10,1,1 00,0,0 30,0,1	1								1							
		Prep of agenda / materials for MN Division of Early Childhood																
		meeting (MN DEC President). MN DEC Board Meeting at MDE.																
05/13/10	3.0	Discussion of projects including website. 1e,g,h 5b,d 7b,c,e	1				1		1									

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	District/Level - St. Paul Special Education																
dours	Task/Activity	01 Leadership	02 Organizational Management	3 Diversity Leadership	04 Policy and Law	05 Political Influence	06 Communication	07 Community Relations	08 Curriculum Planning and Dev.	99 Instructional Management	010 Human Resources Management	011 Values & Ethics in Leading	012 Judgement & Problem Analysis	13 Safety & Security	014 Sp Ed Policy and Law	015 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
<u> </u>	Saint Paul Demonstration Site - Technical Assistance Center for													Ь			
6.0	•	1		1					1								
	Met with facilities / mover concerning details of a program																
	move - boxes, staging, timelines. 2a,c,f 12d,e,g																
1.0	13a,c,d		1										1	1			
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6.0		1	<u> </u>					1		1							
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	1.0 6.0 1.0	Task/Activity Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBis / TACSEI model 1a,c,f 3b,d,g 8a,e,f Met with facilities / mover concerning details of a program move - boxes, staging, timelines. 2a,c,f 12d,e,g 1.0 13a,c,d Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBis / TACSEI model 6.0 1b,g,l 7c,d,g 9a,b,c Met with staff at site concerning the program move and details of packing, preparation for moving. 2c,d,f 1.0 12a,d,g 16a,b Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBis / TACSEI model 6.0 4a,b,c 9c,d,e 14a,b Meeting with Early Childhood site leaders to discuss change of	Task/Activity Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBiS / TACSEI model 6.0 1a,c,f 3b,d,g 8a,e,f 1 Met with facilities / mover concerning details of a program move - boxes, staging, timelines. 2a,c,f 12d,e,g 1.0 13a,c,d Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBiS / TACSEI model 6.0 1b,g,I 7c,d,g 9a,b,c Met with staff at site concerning the program move and details of packing, preparation for moving. 2c,d,f 1.0 12a,d,g 16a,b Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBiS / TACSEI model 6.0 4a,b,c 9c,d,e 14a,b Meeting with Early Childhood site leaders to discuss change of	Task/Activity Saint Paul Demonstration Site - Technical Assistance Center for Social Emotional Intervention (TACSEI): Training and Planning for Implementation of Early Childhood PBiS / TACSEI model 13a,c,d Saint Paul Demonstration Site - 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St. Paul Special Education	District/Level - St. Paul Special Education Application	Task/Activity A				

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		Meeting with teacher to address parent concerns and plan for								1					Ь			
		increased communication in classroom 6b,c,e																
05/20/10	1.0	10b,c,e 13a,d,						1				1			1			
		Staff walk throughs of their office space for the next school																
		year. Answer staff questions about moves and collect																
		imformation about their needs / desires for the space. 1a,f,h																
05/20/10	3.0	6a,c,h 13a,b,d	1					1							1			
		TPT Broadcasting Panel Presentation at Ridgedale Library comenting on the movie "Horseboy": Panel member																
		representing special education leadership re: autism services.																
		Other panel members: physician, parents, private providers,																
1 1		service and therapy animal providers. 3a,d,e 7a,f,i																
05/20/10	2.5	11a,c,e			1				1		$\vdash \vdash$		1					\vdash
		Interagency meeting with Interagency Early Intervention Committee (IEIC). Agenda included 2010-11 budget planning																
		presentation for HelpMe Grow and Early Intervention Services /																
05/21/10	3.0	Family Support. 5a,b,c 7b,d,l 14a,b,					1		1							1		ĺ

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		District/Level - St. Paul Special Education																
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		Work with accountant on Early Childhood Special Education																
		budgets to support programming. Enter in SERVs on MDE website with District procedures. 2d,e,g 15a,b,c																
05/24/10	3.0	16a,b		1													1	1
, ,		Preparation for / Individualized Education Planning meeting																
		with parent with specific questions about her child's program.																
		National advocate on speaker phone. 4a,b,c 6d,e,l 14																
05/25/10	3.0	-				1		1								1		
		Evening Program Open House with staff and parents.																
05/25/10	1.0	1b,I,j 6f,h, 7d,g,h	1					1	1									
		Collaboration and Differentiated Instruction Conference																
05/05/40	2.0	planning meeting English Language Learners and SPED. 3a,c,e																
05/26/10	2.0	10b,e,g 16a,b			1							1					-	1
5/26/2010	0.5	Met with principal of Early Childhood Special Education site on staff concern. 2a,b,c 10a,c,e 12a,c,e		1								1		1				
3/20/2010	0.5	Met with staff at site concerning the program move and details		1		-						т		Т				
		of on-line inventory of items being moved according to District																
05/27/10	1.5	procedure. 2a,d,f 12b,c,f 161,b		1										1				1
,,	,0	Teacher interviews with Human Resources		-										_				\dashv
05/27/10	2.5	4a,b,c 10a,f,g 14a,b				1						1				1		

		Name: Ruth Paisley																
		District/Level - St. Paul Special Education																
Date	Hours	Task/Activity	D1 Leadership	D2 Organizational Management	D3 Diversity Leadership	D4 Policy and Law	D5 Political Influence	D6 Communication	D7 Community Relations	D8 Curriculum Planning and Dev.	D9 Instructional Management	D10 Human Resources Management	D11 Values & Ethics in Leading	D12 Judgement & Problem Analysis	P13 Safety & Security	D14 Sp Ed Policy and Law	D15 Sp Ed Organizational Mngmt.	D16 Sp Ed Resource Allocation
		Evening Program Open House with staff and parents. 1b,g,I																
05/27/20	1.0	6a,d,h 7a,b,g	1					1	1									
05/28/10	1.0	Met with early childhood special education site Union representative concerning staff questions / concerns. 2a,c,d 11b,c,e 12a,b,e		1									1	1				
05/29/40	1.0	Met with occupational therapy / physcial therpay Lead staff person to discuss early childhood special education program needs / planning for 2010-11 school year. 6c,d,h						1				1						1
05/28/10 05/28/10		10c,e, 16a,b Meeting with Saint Paul Early Childhood leadership from all programs for TACSEI Demonstration site planning 1a,b,j 8b,e,f 9a,b,e	1					1		1	1	1						1
		Early Childhood Special Education (ECSE) Resource Coordinator meeting: New Staff training planning, Professional Learning Community Discussion, Program procedures for transitions																
05/28/10		1b,d,f 11b,c,d 14a,b Meeting with PCG - special education forms vendor - to develop Minnesota version of Individualized Family Service Plan (IFSP) on Easy IEP web-based forms / reporting system. 2b,c,g	1										1			1		
06/01/10	2.0	9c,d,f 14a,b		1							1					1		

		Name: Ruth Paisley																
		District/Level - St. Paul Special Education																
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		Interview committee member for teacher interviews]]					
06/01/10	3.0	2b,d,e 6a,b,h 11b,c,d		1				1					1					ı
		Early Childhood City-wide Positive Behavior Interventions and																
		Supports meeting - training on shared documents through																ı
06/02/10	2.0	Google docs. 7a,b,e 9c,e,f 12b,f,g							1		1			1				
06/03/10	1.0	Individualized Education Plan (IEP) meeting / conciliation with parent who has concerns with kindergarten transition plan. Attorney attended. 4a,b,c 6b,d,g 14a,b				1		1								1		
00,03,10	1.0	Evening Openhouse for collaborative YMCA / Special program.				_		_								_		
06/03/10	2.0	1g,l,j 3a,d,e 7a,g,h	1		1				1									i
, ,		Early Childhood Special Education Leadership Meeting - plans																
		for 2010 -11 school year. Summary of this school year.																1
		Professional Development Committee structure, Opening Week																1
06/04/10	1.5	plans. 2a,b,c 6b,d,g 10a,b,e		1				1				1						ı
		Early Childhood Special Education Resource Coordinators																
		Extended Day planning meeting for 2010-2011 school year.																i
06/04/10	6.0	1b,e,l 9b,c,e 10b,e	1								1	1						

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	-	State Leadership Team - Technical Assistance Center for Social						_				_	_		F			
		Emotional Intervention (TACSEI). Demonstration Site team																
		development and planning for implementation of site with																
		MDE, TACSEI and Saint Paul Personnel. 1c,e,h 7c,e,I																
06/07/10	6.0	9a,b,c	1						1		1							
		State Leadership Team - Technical Assistance Center for Social																
		Emotional Intervention (TACSEI). Demonstration Site team																
		development and planning for implementation of site with																
1 1		MDE, TACSEI and Saint Paul Personnel. 3b,c,e 8c,d,f																
06/08/10	4.0	13a,d,e			1					1					1			
		State Leadership Team - Technical Assistance Center for Social																
		Emotional Intervention (TACSEI). Demonstration Site team																
		development and planning for implementation of site with																
06/09/10	4.0	MDE, TACSEI and Saint Paul Personnel. 1c,e,h 6a,d,I	1					4					1					
00/03/10	4.0	11a,c,d Assist in packing for program move. Support staff as needed.	1					1					1			-		$\vdash\vdash$
06/10/10	2 0	2a,c,f, 13a,b,d 16a,b		1											1			1
00/10/10	2.0	Staffing discussions with Lead Social Worker and other		<u> </u>														\vdash
		Supervisors for 2010-2011 school year.																
06/11/10	1.0	6b,c,d 10a,b,c 12a,c,g						1				1		1				

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	<u>_</u>	Tasky Activity													Ь			
		Planning professional development as part of Early Head Start																
		expansion grant for early childhood special education and Early Head Start program for collaboration in serving families with																
06/11/10	1.0	young children. 5a,b,c 7a,c,d 10b					1		1			1						
		Meeting with PCG - special education forms vendor - to develop Minnesota version of Individualized Family Service Plan (IFSP) on Easy IEP web-based forms / reporting system. Staging of site																
06/11/10	1.0	/ planning. 2a,c,g 12a,c,f 14a,b,		1										1		1		
		Planning for Collaboration and Differentiated Instruction Conference with English Language Learners and SPED																
06/11/10	1.0	Departments. 3a,d,e 8c,e,g 9b,e,f			1					1	1							
		Special Education leadership meeting - mental health program																
06/14/10	01/01/00	planning 12b,e,g 14a,b, 15a,b,c												1		1	1	
00/44/40		State Leadership Team -Technical Assistance for Social Emotional Intervention (TACSEI). Transition of Leadership Team to advisory team for MDE Centers of Excellence for Young Children with Disabilities. Work with Karen Blasé', National																
06/14/10	3.0	Scaling Up expert. 1a,f,j 5a,c,d 7c,g,i	1				1		1								_	

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Δ	エ	l ask/ Activity	Δ	Δ	Δ	О	Δ	D	Δ	Δ	Δ	D	Ω	Δ	Ь	Δ		
		Meeting with PCG - special education forms vendor - to develop																
		Minnesota version of Individualized Family Service Plan (IFSP)																
		on Easy IEP web-based forms / reporting system. Staging of site																
06/15/10	3.0	/ planning. 2b,c,g 9c,d,f 14a,b		1							1					1		
		Phone call with Barbara Hanft, national consultant / author to																
		develop professional development for 2010-11 school year for																
		staff on coaching families and colleagues in collaboration. 6c,d,I						_										
06/15/10	1.0	10a,b,c, 14a,b						1				1				1	_	
06/16/10	2.0	Interview committee member for teacher interviews 2b,d,e 6a,b,h 11b,c,d						1				1					1	
00/10/10	2.0	Professional Development on Cultural Proficiency for Leaders						1				Т						
		by DeepSee. Saint Paul Public Schools Cultural Proficiency																
06/17/10	3.0	Initiative. 3a,c,e 6b,d,e 11a,d,e			1			1					1					
33, 2., 10	3.0	Meet with Lead Occupational Therapist / Physial Therapy															\dashv	
		Resource person to discuss staffing for 2010-11 school year.																
06/18/10	1.0	10a,b,c 12b,d,g 16a,b										1		1				1
		Minnesota Division for Early Childhood / Council for Exceptional																
		Children annual meeting. Last meeting as President. Summary																
		of year, work on website, and set agenda for 2010-11. 1b,e,f																
06/21/10	4.0	5b,c,d 7a,c,h	1				1		1									

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		Meeting with Head Start Special Services to discuss and plan for	_												Ь			
		provision of Speech-Language services to children attending																
		Head Start preschool programs and other collaboration																
06/22/10	2.0	planning. 1b,g,j 7g,h,l 9b,e	1						1		1							
06/23/10	2.5	Saint Paul Administrator's meeting - year end recognition by business partners. Superintendent delivered message for looking ahead to 2010-11. 3a,c,d 7a,h,l 11b,c,d			1				1				1					
06/24/10	3.0	Meeting with PCG - special education forms vendor - to develop Minnesota version of Individualized Family Service Plan (IFSP) on Easy IEP web-based forms / reporting system. Staging of site / planning. 2c,d,g 12b,e,f 15a,b,c		1										1			1	
35,21,10	3.0	Meeting with Computer programmer to upgrade data collection system for Early Childhood Outcomes - Child Outcome																
06/24/10	1.0	Summary Form for Federal Reporting requirement for early childhood special education. 8b,d,f 9c,d,f 14a,b								1	1					1		

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		Work with accountant on Early Childhood Special Educaiton]		1						一
		budgets to support programming. Enter in SERVs on MDE																
22/21/12		website with District procedures. 2d,e,g 15a,b,c																
06/24/10	2.0	16a,b		1													1	1
		State Leadership Team -Technical Assistance for Social																
		Emotional Intervention (TACSEI). Transition of Leadership Team																
		to advisory team for MDE Centers of Excellence for Young																
		Children with Disabilities. Work with Karen Blasé', National																
06/28/10	2.0	Scaling Up expert. 1a,c,j 5b,c,d 8a,c,g	1				1			1								
		IEP meeting for child. Parent has specific concerns about																
		kindergarten transition. Attorney present. 4a,b,c 5a,b,d																
06/29/10	1.0	12a,c,e				1	1							1				
		IEP meeting for child. Parent has specific concerns about the																
06/29/10	2.0	unique needs of her chld. National Advocate on-line. 6b,e,I 9c,d,f 13a,b,c						1			1				1			
00/23/10	2.0	Phone conversation to over IEP with parent who has specific						1			1				1			-
		concerns about the unique needsof her child. 3a,b,e 9b,d,f																
06/30/10	2.0	11b,c,e			1						1		1					
TOTALS	202.5		28	26	14	10	13	25	22	12	24	20		24	12	18	11	17